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| **Send Email**  **Project Name: Manage.Mentorship** | |
| **Test Case ID: 006.1** | **Test Designed by: Jaisal Friedman** |
| **Test Priority (Low/Medium/High):** | **Test Designed date: 12/11/2019** |
| **Module Name: Send Email** | **Test Executed by: Administrative Staff (End User) with oversight by Project Lead** |
| **Test Title: Send Email** | **Test Execution date: December 13th, 2019** |
| **Description:**  Board members can send emails to subgroups in the database; i.e., they can send emails to all mentors, all mentees, all members or individual emails.  **Objective:** |  |
| To successfully send emails to subgroups in the database. |  |
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| **Pre-conditions:**  The board member is logged in and the database is updated | |
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| **Step** | **Test Steps** | **Test Data** | **Expected Result** | **Actual Result** | **Status (Pass/Fail)** | **Notes** |
| 1 | The board member inputs the subject, body of the email. Verifies the recipients and sends the email | Selected subgroup (recipients) | The system should verify that the user has selected users and that the body and subject are not empty. |  |  |  |
| 2 | The System sends the email from a preset Gmail account to all the recipients. | Selected subgroup (recipients), Email data | System delivers the email |  |  |  |

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| Post-conditions:  The use case concludes when the email is successfully sent. |